

## Northshore School District

# BOARD POLICY

No. 1440

### THE BOARD OF DIRECTORS

#### Meeting Conduct and Order of Business

All board meetings will be conducted in an orderly and business-like manner using Roberts Rules of Order (Revised) as a guide, except when such rules are superseded by board bylaws or policies. The order of business will be that indicated in the agenda. Any additions or changes in the prepared agenda may be requested by the superintendent or a board member and must be approved by majority vote of the board members present.

The board shall establish its regular order of business, but may elect to change the order by a majority vote of the members.

All votes on motions and resolutions shall be by "voice" vote, or utilizing the voting feature in the school board meeting management software, unless an oral roll call vote is requested by the president or other member of the board. No action shall be taken by secret ballot at any meeting required to be open to the public.

An oral roll call vote of all the members of the board is required for the election of board officers, filling a vacancy on the board, or for the selection of the school district superintendent, and a majority vote of all the members of the board is required for any person to be elected or selected for such positions.

Cross Reference:

WSSDA Policy No. 1400, Meeting Conduct, Order of Business and Quorum

Legal References:

RCW 28A.343.370 Vacancies

RCW 28A.320.040 Bylaws for Board and school government

RCW 28A.330.020 Certain board elections, manner and vote required—selection of personnel, manner

RCW 42.30.060 Ordinances, rules, resolutions, regulations, etc., adopted at public meetings—Notice—Secret voting prohibited-Adopted by the Board: October 26, 1992

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Reaffirmed: 11/27/01; 2/27/07

Revised: 2/28/12