

## Northshore School District

# BOARD POLICY

No. 1420

### THE BOARD OF DIRECTORS

#### Agenda

The board secretary shall be responsible for preparing the agenda for each meeting, in consultation with the president. Copies of the agenda, minutes of the previous meeting and relevant supplementary information will be delivered to each board member at least three (3) days in advance of the meeting and will be available to any interested citizen on the district website and in the superintendent's office at least twenty-four (24) hours prior to the meeting.

#### Consent Agenda

To expedite business at a school board meeting, the board approves the use of a consent agenda that includes those items considered to be routine in nature.

Any item, which appears on the consent agenda, may be removed from the consent agenda by a member of the board. The remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

Cross Reference:

WSSDA Policy No. 1420, Proposed Agenda and Consent Agenda

Legal References:

RCW 28A.320.040 Bylaws for Board and school government

RCW 28A.400.030 Superintendent's duties

Adopted by the Board: October 26, 1992

Revised: 4/7/98; 2/14/12

Reaffirmed: 11/27/01; 2/27/07