

## **NORTHSHORE SCHOOL DISTRICT**

### **BOARD OF DIRECTORS' MEETING MINUTES**

March 28, 2017

#### **CALL TO ORDER**

The regular meeting of the Board of Directors of the Northshore School District was held Tuesday, March 28, 2017, at the Administrative Center in Bothell, Washington. President Amy Cast called the meeting to order at 7:03 p.m., followed by the flag salute. President Cast expressed her appreciation to music teacher, Kelly Griffin, pianist, Terry Sullivan and the Moorlands Choir for their performance prior to this meeting. President Cast thanked Patsy Treece for making the arrangements.

#### **ATTENDANCE**

Present: Amy Cast, David Cogan, Sandy Hayes, Ken Smith and Dr. Michelle Reid  
Kimberly D'Angelo's absence was excused.

#### **SUPERINTENDENT REPORT**

Dr. Michelle Reid reported on her attendance at the following:

- School Improvement Visit (SIP) to Maywood Hills on March 21<sup>st</sup>
- Breakfast Club at Inglemoor High School on March 23<sup>rd</sup>
  - To date Dr. Reid has visited 567 classrooms across the district
- A variety of spring sports activities
- Meeting on March 27<sup>th</sup> with Woodinville City Council member, Elaine Cook, Kenmore City Council member, Brent Smith, Bothell City Council member, James McNeal, former State Senator Rosemary McAuliffe and Director Ken Smith to discuss the idea of building a Fitness and Aquatic Center that would serve all three communities
- Diversity Parent Night at Northshore Junior High on March 20<sup>th</sup>
- Communications Roundtable on March 27<sup>th</sup> with current retirees
- Performance of "Clark and Lewis" at Arrowhead Elementary on March 27<sup>th</sup>

Dr. Reid announced the new district APP that will be available to the Northshore community on April 18<sup>th</sup>. Dr. Reid thanked Communications Director, Casey Henry, for her work on this project.

#### **ASSOCIATION AND PUBLIC COMMENTS**

Corina Pfeil shared concerns about the inclusion of the reference to the Boy Scouts of America in Policy No. 2106. Ms. Pfeil expressed concerns about equal opportunity in Policy No. 2150. Ms. Pfeil deemed Policy No. 2240 Summer Academy inequitable to needy families because the reduced rate for classes applies to only one of two classes and transportation is not provided. Ms. Pfeil asked for further clarification on references to mental health services in Policy No. 2140.

#### **CONSENT AGENDA**

Minutes Approved. The Board approved the minutes for the Regular Board Meeting on March 14, 2017, and Special Meetings on March 11, 2017 and March 14, 2017.

Payment of the Bills Approved. The Board approved the payment of the bills dated March 28, 2017, as follows:

<b>FUND</b>	<b>TRANSACTION DATE</b>	<b>WARRANT # FROM</b>	<b>WARRANT # TO</b>	<b>DISBURSEMENT TOTAL</b>
<b><u>PAYROLL:</u></b>				
FEDERAL TAX WIRE	3/10/17			\$1,077.35
TOTAL:				\$1,077.35

<b><u>GENERAL:</u></b>				
WARRANTS	3/13/17	00204681	00204807	\$1,989,573.58
DIRECT DEPOSIT	3/13/17	00043574	00043636	11,838.26
WARRANTS	3/20/17	00204856	00204979	473,743.94
DIRECT DEPOSIT	3/20/17	00043655	00043738	10,613.57
TOTAL:				\$2,485,769.35

<b><u>CAPITAL PROJECTS:</u></b>				
WARRANTS	3/13/17	00204808	00204829	\$630,525.62
WARRANTS	3/20/17	00204980	00204994	86,455.89
DIRECT DEPOSIT	3/20/17	00043739	00043739	13.91
TOTAL:				\$716,995.42

<b><u>ASB:</u></b>				
WARRANTS	3/13/17	00204830	00204855	\$41,020.31
DIRECT DEPOSIT	3/13/17	00043637	00043654	6,468.91
WARRANTS	3/20/17	00204995	00205024	87,313.59
DIRECT DEPOSIT	3/20/17	00043740	00043745	477.89
TOTAL:				\$135,280.70

Personnel Report Approved. The Board approved the Personnel Report dated March 28, 2017, including certificated/classified new hires, resignations, leaves, and retirements as follows:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
<i>Newly Hired:</i>		
Agar-Jacobsen, Roberta*	Special Education Teacher – Bear Creek Elementary	3/15/17-6/27/17
Collins, Shannon	Paraeducator – Canyon Park Junior High	3/13/17-6/26/17
Fada, Jessica	School Assistant – Fernwood Elementary	3/15/17
Ferguson, Sarah	Paraeducator – Sorenson Early Childhood Center	2/13/17-6/26/17
Gaffney, Becky	Paraeducator – Bear Creek Elementary	3/20/17
Hiraiwa, Erika*	First Grade Teacher – Woodmoor Elementary	3/20/17-6/27/17
Lawski, Katarzyna	Paraeducator – Woodmoor Elementary	2/27/17
Martin, Robyn	Library Technician – Canyon Creek Elementary	3/01/17
Mitchell, Hannah	Paraeducator – Sorenson Early Childhood Center	2/13/17-6/26/17



Jette, Elizabeth	Dual Language Teacher – Woodin Elementary	3/29/17
Keith, Sarah	Second Grade Teacher – Frank Love Elementary	3/29/17
Moll, Mollie	Sixth Grade Teacher – Crystal Springs Elementary	3/29/17
Nelson, Kirsten	Kindergarten Teacher – Maywood Hills Elementary	3/29/17
Nitzsche, Pamela	Fourth Grade Teacher – Crystal Springs Elementary	3/29/17
Redd, Nicole	Kindergarten Teacher – Lockwood Elementary	3/29/17
Park, Shin Young	First Grade Teacher – Frank Love Elementary	3/29/17
Richards, Kelly	Special Education Teacher – Inglemoor High School	3/29/17
Salcedo Valencia, Mariela	Dual Language Teacher – Woodin Elementary	3/29/17
Salzer, Anne	PACE Teacher – Woodmoor Elementary	3/29/17
Spencer, Emily	Third/Fourth Grade Teacher – Woodin Elementary	3/29/17
Thode, Joyce	Special Education Teacher – Bothell High School	3/29/17
Walsh, Amy	Kindergarten Teacher – Woodin Elementary	3/29/17
Ziefle, Rachel	Kindergarten Teacher – Frank Love Elementary	3/29/17
Zimmerman, Kristin	Sixth Grade Teacher – Hollywood Hill Elementary	3/29/17

*Resignations:*

Dodson, Xiomara	Human Resources Assistant – District	3/17/17
Guzman, Maria	Dual Language Teacher – Woodin Elementary	8/31/17
Butler, Karen	Bus Driver - Transportation	3/24/17
Goeke, Talia	Paraeducator – Adult Transition Program, Pathways	6/26/17
Leung, AnneMarie	Nurse – Bear Creek Elementary	3/21/17
Sweeney, Susan	Secretary – Hollywood Hill Elementary	3/29/17
Clawson, Lesley	Secretary – Inglemoor High School	4/27/17
Espinoza Chavez, Zaira	Custodian – Bothell High School	2/28/17

*Retirements:*

Giddings, Ernestine	Bus Driver – Transportation	6/16/17
Sato, Leigh	School Assistant – Shelton View Elementary	6/26/17

*Separate From Services:*

Johnston, Jennifer	Nurse – Northshore Primary Center	6/26/17
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Donation to Sunrise Elementary. The Board approved the donation to Sunrise Elementary in the amount of \$29,291.95 to be used to help fund the purchase and installation of a Playworld Systems Challenger Play Structure and a Unity Large Overhead Canopy at the school.

Extended Field Trips Authorized. The Board of Directors authorized the following field trips:

Woodinville High School, Paul Glenovich, to travel with 30 students, 2 teachers and 3 parent chaperones to Anaheim, CA, April 25-30, 2017 to participate in the DECA International Career Development Conference.

Bothell High School, Doug Hakala, to travel with 1 student, 1 teacher and 1 parent chaperone to Anaheim, CA, April 25-30, 2017 to participate in the DECA International Career Development Conference.

Inglemoor High School, Chris McQueen, to travel with 5 students, 1 teacher and 1 parent chaperone to New York, NY, April 25-27, 2017 to participate in the Model United Nations Euro Challenge National Competition.

MOVED by Sandy Hayes and SECONDED by Ken Smith to approve the Consent Agenda.  
MOTION CARRIED 4-0.

### **ACTION ITEMS**

Second Reading of Board Policy No. 1400 Meetings of the Board. MOVED by David Cogan and SECONDED by Sandy Hayes to approve Board Policy No. 1400 Meetings of the Board, as revised.  
MOTION CARRIED 4-0.

Second Reading of Board Policy No. 1711 Board Operating Protocols. MOVED by Ken Smith and SECONDED by David Cogan to approve Board Policy No. 1711 Board Operating Protocols, as revised.  
MOTION CARRIED 4-0.

Second Reading of the Board Meeting Calendar for 2017-2018. MOVED by Sandy Hayes and SECONDED by Ken Smith to approve the Board Meeting Calendar for 2017-2018.  
MOTION CARRIED 4-0.

### **INFORMATION ITEMS**

District Budget Status Report for January 2017. The Board reviewed the District Budget Status Report for January 2017. Board members acknowledged elevated General Fund and Capital Projects Fund balances due to outstanding invoices for ongoing projects, etc. and requested an anticipated closing balance when payment is complete.

Project Acceptance – February 2017. The Board reviewed the project acceptance letters for February 2017 including Woodinville High School Phase 3 lockers and accessories, and North Creek High School seating in the gym and Performing Arts Center.

### **POLICY REVIEWS**

First Reading of Board Policy Nos. 2106 Program Compliance, 2108 Remediation Programs, 2110 Transitional Bilingual Instruction, 2140 Guidance and Counseling, 2150 Co-curricular Program/Activities, 2162 Section 504 Compliance, 2240 Summer Academy and 3140 Release of Resident Students. The Board conducted the first reading of Board Policy Nos. 2106 Program Compliance, 2108 Remediation Programs, 2110 Transitional Bilingual Instruction, 2140 Guidance and Counseling, 2150 Co-curricular Program/Activities, 2162 Section 504 Compliance, 2240 Summer Academy, and 3140 Release of Resident Students. Board members requested clarification about the inclusion of the reference to Boy Scouts of America in Policy No. 2106. Director Cogan requested changing the wording about providing communication with families in their first language from “whenever feasible” to “best effort would be made...” in Policy No. 2110. Board members reached consensus on the removal of the bulleted items listed in Policy No. 2140. Board members requested wording changes to the first sentence of Policy No. 2150. Board members requested clarification regarding priority in fee waivers and reductions for accelerated courses in Policy No. 2240.

### **BOARD REPORTS AND COMMUNICATIONS**

#### *New Business*

President Cast suggested placing policy governance on the agenda for the meeting on April 25<sup>th</sup> for discussion, and placing it on the two subsequent meetings for first and second reading.

President Cast requested information about the process of filling vacancies on the Board.

Director Smith announced his resignation, effective April 10<sup>th</sup>, in order to pursue his candidacy for State Senator of the 45<sup>th</sup> District. Board members extended their best wishes to Director Smith and thanked him for his service to the district and for his desire to continue to serve the community.

*Member Reports*

Ken Smith attended the following events:

- Strategic Planning Core Team meeting on March 20<sup>th</sup>
- Diversity Parent Night on March 20<sup>th</sup>
- School Improvement Visit (SIP) to Maywood Hills on March 21<sup>st</sup>
- Capital Bond Planning Task Force meeting on March 23<sup>rd</sup>
- NSEA meeting
- Meeting on March 27<sup>th</sup> with Woodinville City Council member, Elaine Cook, Kenmore City Council member, Brent Smith, Bothell City Council member, James McNeal and former State Senator Rosemary McAuliffe to discuss the idea of building a Fitness and Aquatic Center that would serve all three communities

David Cogan reported on his attendance at the following:

- Math Olympiad on March 18<sup>th</sup>
- National History Day at Northshore Junior High on March 18<sup>th</sup>
- PTSA Council meeting on March 20<sup>th</sup>
- Diversity Parent Night on March 20<sup>th</sup>
- School Improvement Visit (SIP) to Maywood Hills on March 21<sup>st</sup>
- Conversations With The Board at Canyon Park Junior High on March 21<sup>st</sup>
- “Bully Me Not” Presentation on March 22<sup>nd</sup>
- 20<sup>th</sup> Annual Bio Day at Centralia High School on March 23<sup>rd</sup>

Sandy Hayes reported on her attendance at the following:

- Friends of Youth meeting
- Moorlands Science Fair
- EDTF meeting on March 16<sup>th</sup>
- Strategic Planning Core Team meeting on March 20<sup>th</sup>
- Diversity Parent Night on March 20<sup>th</sup>
- School Improvement Visit (SIP) to Maywood Hills on March 21<sup>st</sup>
- Conversations With The Board at Canyon Park Junior High on March 21<sup>st</sup>

Amy Cast reported on the following activities:

- Math Olympiad on March 18<sup>th</sup>
- National History Day at Northshore Junior High on March 18<sup>th</sup>
- Strategic Planning Core Team meeting on March 20<sup>th</sup>
- Diversity Parent Night on March 20<sup>th</sup>
- School Improvement Visit (SIP) Maywood Hills on March 21<sup>st</sup>
- Conversations With The Board at Canyon Park Junior High on March 21<sup>st</sup>
- Meeting with HiCap Council on March 23<sup>rd</sup>

**ADJOURNMENT**

The regular meeting was adjourned at 8:37 p.m.

5/9/17

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Date Approved

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Dr. Michelle Reid, Superintendent

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Amy Cast, President of the Board