

NORTHSHORE SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING MINUTES

April 25, 2017

CALL TO ORDER

The regular meeting of the Board of Directors of the Northshore School District was held Tuesday, April 25, 2017, at the Administrative Center in Bothell, Washington. President Amy Cast called the meeting to order at 7:05 p.m., followed by the flag salute.

ATTENDANCE

Present: Amy Cast, Kimberly D'Angelo, David Cogan, Sandy Hayes and Dr. Michelle Reid

SUPERINTENDENT REPORT

Dr. Michelle Reid reported on her attendance at the following:

- Breakfast Club visits to Kenmore Elementary and East Ridge Elementary
- Sno-King Retiree Luncheon on April 20th
- First Annual Cultural Night at Fernwood Elementary on April 21st
- Wall of Honor Brunch on April 22nd
- PTSA Connections Luncheon on April 24th
- School Improvement Plan (SIP) visit to Arrowhead Elementary on April 25th

PROGRAMS AND SPECIAL PRESENTATIONS

Governor Jay Insee proclaimed the week of May 8-12, 2017 as Teacher Appreciation Week and May 9, 2017 as Teacher Appreciation Day. President Cast read the Governor's Proclamation.

Ken Smith was recognized for his service and dedication to the Northshore School District during his time on the board from November 24, 2015 through April 6, 2017. Board President Cast presented Ken Smith with a commemorative bell and his name plate. A short recess was called at 7:15 p.m. for refreshments and an opportunity for attendees to personally wish Ken Smith well in his future pursuits.

The regular meeting was reconvened at 7:34 p.m.

ASSOCIATION AND PUBLIC COMMENTS

Northshore PTSA Council President, Nancy Chamberlain, thanked board members and staff for the PTSA Connections Luncheon. Ms. Chamberlain shared information about future events including the presentation of scholarships and the Golden Acorn Award at their next meeting on May 15th. Ms. Chamberlain announced the Annual Spring Recognition Breakfast on June 1st. Ms. Chamberlain updated board members on legislative topics including the Foster Care Bill, Breakfast After the Bell and education funding. Ms. Chamberlain spoke in favor of providing counseling in all schools.

NSEA President, Tim Brittell, addressed the Board with concerns about legislation related to education funding. Mr. Brittell announced the following actions planned by NSEA:

- "Occupy Olympia" May 1-12; 25-30 staff members planning to participate each day on May 5, 9 and 11

- NSEA ads addressing education funding in local papers May 15-19
- Rolling Walk-Outs at the end of May, dates to be determined
- NSEA meeting on May 31st to discuss the following:
 - One-day strike against the State of Washington on June 7th
 - Preparation for a work stoppage in September 2017
 - No Confidence vote against Sen. Dino Rossi

Mr. Brittell asked the Board to support the NSEA by going to Olympia in May, placing ads in local papers and supporting the strike on June 7th.

Hi-Cap Advisory Board Member, Austina DeBonte addressed the Board with concerns about inadequate funding to support equitable assessments to identify students who qualify for Hi-Cap services. Ms. DeBonte spoke in favor of additional funds that would support testing in all languages and professional development for teachers that address the social and emotional needs of students in order to make proper referrals.

SEPAC Vice President, Denise Need, notified the Board that there would be no SEPAC in the next school year. PTSA Council has added a Special Education representative to their voting board and they are hopeful that local PTA units will include representatives that address the needs students on Section 504 plans, as well as IEPs.

Corina Pfeil spoke in favor of addressing transportation issues for Summer Academy, as well as equity and focus on Core 24 with respect to mental health issues. Ms. Pfeil requested the minutes from the March 28, 2017 meeting be amended to include her comments on Summer Academy and transportation.

CONSENT AGENDA

MOVED by David Cogan and SECONDED by Kimberly D’Angelo to remove the regular minutes from March 28, 2017 from the Consent Agenda. MOTION CARRIED by voice vote 4-0.

Minutes Approved. The Board approved the minutes for the Special Meetings on March 20, 2017 (2), March 21, 2017 (2), March 22, 2017 and March 28, 2017 (2).

Payment of the Bills Approved. The Board approved the payment of the bills dated April 25, 2017, as follows:

FUND	TRANSACTION DATE	WARRANT # FROM	WARRANT # TO	DISBURSEMENT TOTAL
<u>PAYROLL:</u>				
RETIREMT WIRE				
TRFR	4/4/17			\$2,002,533.54
RETIREMT WIRE				
TRFR	4/10/17			578,486.55
FEDERAL TAX WIRE	3/31/17			3,198,533.29
FEDERAL TAX WIRE	3/31/17			177.52
DIRECT DEPOSIT	3/10/17	00511993	00511999	5,282.17
DIRECT DEPOSIT	3/31/17	00512000	00515170	8,641,029.91
PAYROLL VENDORS	3/31/17	00205206	00205243	1,209,605.97

TOTAL: \$15,635,648.95

GENERAL:

WARRANTS	3/27/17	00205025	00205158	\$756,420.39
DIRECT DEPOSIT	3/27/17	00043746	00043818	13,811.26
WARRANTS	4/3/17	00205244	00205339	948,550.21
DIRECT DEPOSIT	4/3/17	00043824	00043864	6,717.51
WARRANTS	4/10/17	00205386	00205520	3,073,361.89
DIRECT DEPOSIT	4/10/17	00043876	00043958	13,114.37
WARRANTS	4/17/17	00205575	00205655	1,024,392.99
DIRECT DEPOSIT	4/17/17	00043968	00044053	10,614.63
TOTAL:				\$5,846,983.25

CAPITAL PROJECTS:

WARRANTS	3/27/17	00205159	00205174	\$351,734.61
WARRANTS	4/3/17	00205340	00205350	1,271,017.78
WARRANTS	4/10/17	00205521	00205533	115,185.20
DIRECT DEPOSIT	4/10/17	00043959	00043959	86.67
WARRANTS	4/17/17	00205656	00205665	470,996.29
TOTAL:				\$2,209,020.55

ASB:

WARRANTS	3/27/17	00205175	00205205	\$64,520.23
DIRECT DEPOSIT	3/27/17	00043819	00043823	762.61
WARRANTS	4/3/17	00205351	00205385	49,332.81
DIRECT DEPOSIT	4/3/17	00043865	00043875	1,768.28
WARRANTS	4/10/17	00205534	00205574	166,532.84
DIRECT DEPOSIT	4/10/17	00043960	00043967	788.99
WARRANTS	4/17/17	00205666	00205692	39,481.80
DIRECT DEPOSIT	4/17/17	00044054	00044070	3,173.86
TOTAL:				\$326,361.42

Personnel Report Approved. The Board approved the Personnel Report dated April 25, 2017, including certificated/classified new hires, resignations, leaves, and retirements as follows:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
<i>Newly Hired:</i>		
Conaway, Amanda	Bus Driver – Transportation	3/28/17
Culp, Jaclin	Paraeducator – Maywood Hills Elementary	4/03/17-6/26/17
Diaz, Darlene	Paraeducator – Hollywood Hill Elementary	3/21/17
Hodgen, Alyssa*	First Grade Teacher – Fernwood Elementary	3/22/17-6/27/17
Lenz, Devon	Bus Driver – Transportation	4/10/17
Owens, Brad	Bus Driver – Transportation	3/20/17

**Limited – This contract, as provided for in RCW 28A.405.900 is for the replacement of a regular certificated employee granted leave. Therefore, it is exempt from the renewal provision of the continuing contract law.*

Newly Hired Temporary/Hourly Employees or Substitutes:

Andrews, Jonathan	JV Coach, Boys Soccer – Bothell High School	3/06/17
Blakemore, Pamela	Substitute Teacher	4/11/17
Booker, Amy	Substitute Support Personnel	3/30/17
Bragg, Rhonda	Substitute Support Personnel	3/21/17
Brick, Crystal	Substitute Support Personnel	3/27/17
Buehlmaier, Karen	Substitute Emergency Teacher-District Wide	4/04/17
Burdon, Dixie	Substitute Emergency Teacher-Canyon Creek	3/22/17
Contreras, Kathy	Substitute Intern Teacher	4/05/17
Destremps, Maraih	Substitute Custodian – Support Services	3/30/17
Dick, Amiee	Substitute Support Personnel	3/28/17
Eschrich, Breanna	Substitute Teacher	3/28/17
Flaherty, Rob	Events Staff – Support Services	3/25/17
Gregory, Eric	McKinney-Vento Driver – Transportation	3/30/17
Joly, Claudine	Substitute Cook Assistant – Food Service	3/27/17
Jones, Jack	Substitute Bus Driver – Transportation	3/22/17
Kelsey, William	Substitute Bus Driver – Transportation	3/17/17
Kurfess, Melissa	Substitute Support Personnel	3/21/17
Matthews, Kayla	Theme Reader – Northshore Junior High	2/01/17
Mohamed, Osman	Substitute Custodian – Support Services	3/22/17
Odendahl, Hope	Substitute Teacher	4/05/17
Rhoden, Emily	Substitute Cook Assistant – Food Service	3/21/17
Segale, Helen	Substitute Support Personnel	3/28/17
Smith, Pati	McKinney-Vento Driver – Transportation	3/28/17
Thota, Vasantha	Substitute Support Personnel	3/21/17
Waterbury, Debra	Substitute Custodian – Support Services	3/22/17
Woods, Sarah	Substitute Support Personnel	3/30/17

Resignations:

Alber, Tim	Paraeducator – Maywood Hills Elementary	3/24/17
Butler, Karen	Bus Driver - Transportation	3/24/17
Carden, Megan	Substitute Bus Driver – Transportation	3/17/17
Huber, Jack	Director of Assessments – Administration	6/30/17
Kelly, Vera	Bus Driver – Transportation	3/24/17
Knott, Lindsay	First Grade Teacher – Kenmore Elementary	8/31/17
Langohr, Catherine	School Assistant – Maywood Hills Elementary	4/28/17
Meyer, Regina	Paraeducator – Northshore Junior High	4/07/17
Rodriguez Lopez, Selene	Cook Assistant – Canyon Creek Elementary	4/07/17
Skofstad, Andrea	School Assistant – Moorlands Elementary	3/24/17
Starr, Samantha	Bus Driver – Transportation	4/07/17
Tonneslan, Jason	CTE Welding – Bothell High School	8/31/17

Retirements:

Bean, Rod	Bus Driver – Transportation	4/30/17
Day, Leslie	Sixth Grade Teacher – Westhill Elementary	7/01/17
Madoerin, Carol	Physical Education/Music Teacher – Kenmore Elementary	8/31/17

O’Leary, Christine	Math Teacher – Canyon Park Junior High	8/31/17
Russell, Trish	Bus Driver – Transportation	6/26/17
Tallar, Margaret	School Assistant – Maywood Hills Elementary	6/26/17

Separations From Service:

Quist, Cindy	Speech Language Pathologist – District	8/31/17
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Leave of Absences:

Cameron, Bruce	Science Teacher – Canyon Park Middle School	17-18 SY
Crawford, Kathleen	Fourth Grade Teacher – Bear Creek Elementary	17-18 SY
Kearney, Megan	Health and Fitness Teacher – Canyon Creek Elementary	17-18 SY
Leak, Jennifer	Third Grade Teacher – Woodmoor Elementary	17-18 SY
Messner, John	Social Studies Teacher – Bothell High School	17-18 SY
Pemble, Sarah	School Psychologist – District	17-18 SY
Rayl, Josephine	Fourth PACE Teacher – Wellington Elementary	17-18 SY
Tighe, Loni	Counselor – Inglemoor High School	17-18 SY
Ward, Tonya	Speech Language Pathologist - District	17-18 SY

Extended Field Trips Authorized. The Board of Directors authorized the following field trips:

Woodinville High School, Josh Butchart, to travel with 25 students, 1 teacher and 5 parent chaperones to Ashland, OR, June 23-26, 2017 to attend professional performances at the Oregon Shakespeare Festival.

Bothell High School, Lori Ley and Terry Ley, to travel with approximately 20 students and 2 teachers to Atlanta, GA, June 27, 2017 to July 3, 2017 to participate in the Future Business Leaders of America (FBLA) National Leadership Conference.

Bothell High School, Pat McCue, to travel with 4 students and 1 teacher for the Bothell High School Automotive Technology students to run their electric vehicle at events on the following three dates and locations:

- May 3-8, 2017 in Boise, ID
- May 31, 2017 – June 4, 2017 in Mission, B.C., Canada
- September 14-17, 2017 in Woodburn, OR

Inglemoor High School, Anna Lee, to travel with 12 students and 2 teachers to Orlando, FL, June 20-24, 2017 to participate in the National HOSA Conference and Competition.

Northshore Junior High, Edie Lie, to travel with 19 students, 1 teacher and 14 parent chaperones to Dayton, OH, May 18-21, 2017 to participate in the Science Olympiad National Tournament.

MOVED by Sandy Hayes and SECONDED by
Kimberly D’Angelo to approve the Consent Agenda.
MOTION CARRIED 4-0.

ACTION ITEMS

Second Reading of Board Policy Nos. 2106 Program Compliance, 2108 Remediation Programs, 2110 Transitional Bilingual Instruction, 2150 Co-curricular Program/Activities, 2162 Section 504 Compliance, 2240 Summer Academy and 3140 Release of Resident Students. MOVED by Sandy Hayes and

SECONDED by Kimberly D’Angelo to approve Board Policy Nos. 2106 Program Compliance, 2108 Remediation Programs, 2110 Transitional Bilingual Instruction, 2150 Co-curricular Program/Activities, 2162 Section 504 Compliance, 2240 Summer Academy and 3140 Release of Resident Students, as revised. MOTION CARRIED 4-0.

INFORMATION ITEMS

District Budget Status Report for February 2017. The Board reviewed the District Budget Status Report for February 2017.

Policy Governance. The Board reached consensus on moving the discussion of Policy Governance from the Study Session on May 9th to May 23rd.

Interim Board Member Process. The Board discussed the following timeline associated with filling the vacancy created by the resignation of Ken Smith on April 6, 2017:

- 90 days to appoint an interim board member
- Application for the Director District 2 position closes May 12th
- Review of applications in Executive Session on May 16th at 6:00 p.m. at Leota JH
- Conduct interviews May 22nd at 4:30 p.m. in the Board Room followed by an Executive Session to discuss candidates
- Board to vote for interim board member on May 23rd during the regular meeting at 7:00 p.m. in the Board Room

BOARD REPORTS AND COMMUNICATIONS

Upcoming Schedule for the Superintendent Evaluation

The Board discussed the following timeline for the superintendent evaluation:

- Board Self-Evaluation during the month of May 2017
- Board members complete their individual superintendent evaluations early May 2017
- Board to review superintendent evaluation rubric and tally sheets in Executive Session following the Board Retreat on May 23rd
- Board to discuss superintendent evaluation with Dr. Reid in Executive Session June 6th
- Board to vote on superintendent contract June 27

New Business

Director D’Angelo requested consideration of universal testing and acknowledged the funding component. Director D’Angelo shared information about the “NAGLIERI,” a culturally neutral non-verbal assessment. Director D’Angelo requested updates from Dr. Reid on progress toward wider availability of mental health counselors in the district, before and after school daycare options and activities for students in transition.

Director Hayes indicated the need for more clarity regarding the priorities and expectations in the counseling policy. Director Hayes requested information on the Washington State Achievement Index regarding chronic absenteeism. Director Hayes is interested in gathering data on students without internet access. Director Hayes shared the due date of June 2 for legislative proposals.

Director Cogan requested an update on the Special Education and English Language Learner (ELL) certification proposed by 2020.

Member Reports

Kimberly D'Angelo deferred her report.

David Cogan reported on his attendance at the following:

- Regional 2 WSSDA meeting on March 30th
- Northshore Schools Foundation Breakfast and Lunch on April 4th
- Strategic Planning Alignment Team meeting on April 6th
- 2nd Annual World Civility Dinner
- Performance of “Young Frankenstein” at Bothell High School April 21st
- PTSA Connections Luncheon April 24th

Sandy Hayes reported on her attendance at the following:

- Region 1 WSSDA meeting on March 29th
- African Drumming Performance at Kenmore Elementary on March 30th
- Northshore Schools Foundation Breakfast and Lunch on April 4th
- Wall of Honor Brunch on April 22nd
- Regional Meeting of the Eastside Board
- School Improvement Plan (SIP) visit to Arrowhead on April 25th
- Extended her congratulations to the 13 Northshore schools receiving the Washington State Achievement Award this year

Director Hayes updated board members on legislative issues and stated the ‘Levy Cliff’ may be extended, de-linking of assessments for EOC biology was still in process and the school siting bill was on the governor’s desk awaiting his signature.

Amy Cast reported on the following activities:

- Northshore Schools Foundation Breakfast and Lunch on April 4th
- Prom Fashion Show at Bothell High School on April 6th
- PTSA Connections Luncheon April 24th
- School Improvement Plan (SIP) visit to Arrowhead on April 25th

ADJOURNMENT

The regular meeting was adjourned at 8:55 p.m.

5/9/17

Date Approved

Dr. Michelle Reid, Superintendent

Amy Cast, President of the Board